

ST. JOSEPH HIGH SCHOOL STUDENT COUNCIL CONSTITUTION

Article I

Name of Organization

Section I The name of this organization shall be the St. Joseph High School Student Council.

Article II

Authority

Section I All authority held by the Council is granted by the Head of School.

Section II Since the Head of School is the Council's immediate origin of authority, he/she has the authority to veto any action of the Council and all the actions of the Council are subject to his/her approval.

Section III The Faculty Moderator(s) shall assist the Council and serve as advisor on school policy.

Article III

Membership

Section I The Student Council shall be composed of four officers and 20 class leaders.

The four officers shall be elected school wide and four leaders shall be elected from each class and one appointed from each class by the Moderator(s) with the approval of the Head of School.

Section II All members of the Council must be a students of St. Joseph High School. Leaders must be passing all subjects and remain in good standing with the school beginning with the previous three quarters before elections. Term of office shall be for approximately one (1) school year—from their election until the next election in the following school year.

Section III Duties of the Members are as follows:

- (a) Attend meetings of the Student Council.
- (b) Strive for consensus in Council discussions.
- (b) Perform their assigned duties in Student Council projects.
- (c) Give a full report of each meeting to homerooms.
- (d) Faithfully act as leader of their class, the school, and the Council at all times both on and off campus.
- (e) Act as a liaison between the student body and administration and serve as an advisor to administration.

Article IV
Officers

Section I The officers of this organization shall be a President, Vice President, Secretary, and Treasurer. These officers must be passing all courses and maintain an 80 scholastic average for each of the previous three quarters before elections and remain in good standing with the school for the previous three quarters before elections.

- Section II*
- (a) The President must be a Senior during the term of office.
 - (b) The Vice-President must be a Senior or a Junior during the term of office.
 - (c) The Secretary must be a Junior during the term of office.
 - (d) The Treasurer must be a Sophomore during the term of office.

- Section III* Election procedures are as follows:
- (a) To be a candidate for office or class leader, a person must fulfil all election obligations and paperwork required by the Moderator(s). This includes adhering to rules for campaigning and being present for any election speeches.
 - (b) A candidate for the office of President must have been a member of the Student Council, in good standing, at least one year prior to running for the office. In good standing means they have not been placed on Council probation (see Article VI).
 - (c) The officers for the next school year are elected during April or May.
 - (d) Each officer must have a majority of the vote, otherwise, a run-off must be held.
 - (e) The Head of School and the Student Council Moderator(s) will count the votes.

Section IV Duties of officers are as follows:

- (a) The President:
 - 1) Shall preside at meetings of the Student Council.
 - 2) Shall appoint committees and supervise their actions.
 - 3) Shall, if necessary, call special meetings.
 - 4) Shall vote only in case of a tie.
 - 5) Shall meet with the Head of School or Academic Council to discuss actions of the Student Council.
 - 6) Shall adhere to the expectations of the current Student Council Handbook
- (b) The Vice-President:
 - 1) Shall assume the duties of the President in his/her absence.
 - 2) Shall make sure that meetings are kept in good order.
 - 2) Shall adhere to the expectations of the current Student Council Handbook
- (c) The Secretary:
 - 1) Shall keep a record of each meeting.
 - 2) Shall help disseminate information from meetings to the student body.
 - 3) Shall adhere to the expectations of the current Student Council Handbook
- (d) The Treasurer:
 - 1) Shall have joint review of finances with the Moderator(s).
 - 2) Shall give a financial report at all meetings
 - 3) Shall adhere to the expectations of the current Student Council Handbook

Article VI

Removal from Office

Section I Any member may be removed by the Head of School.

Section II Members may be removed by a 3/4 majority vote of the Council for failure to perform their duties.

Article VII

Refilling Offices Vacated during Term of Office

Section I When any of the four offices is vacated, the Council may fill the post by the manner in which it was originally filled, or by any other method which the Council in coordination with the Head of School deems suitable.

Section II In the event of a vacancy of a class leader, the post shall be filled in the manner in which it was filled originally.

Article VIII

Quorums

Section I One officer and 13 leaders constitute a quorum. Without a quorum, the Council may still deliberate but may not cast any binding votes.

Article IX

Committees

Section I All committee chairmen shall be appointed by the President.

Section II Committee members may be chosen by the President and/or committee chairman.

Article X

Meetings

Section I The President will be held responsible for the planning and calling of weekly meetings.

Section II Attendance policies are as follows:

(a) Council members should strive to attend all meetings. Absences may be excused for an extracurricular or family commitment. Council members must notify the Moderator(s) for an absence to be excused. All absences, whether excused or unexcused, will be recorded in the official attendance log.

(b) Any Council member who repeatedly does not attend meeting will be asked to meet with the Head of School. Patterns of continued excused or unexcused absence may result in probation and ultimately removal from the council.

Article XI

Amendments

Section I Amendments to this Constitution may be proposed by any member of the Council.

Section II Amendments must appear on the agenda the week before any deliberation or vote.

Section III Amendments must be approved by a 3/4 majority of the Council and ratified by the Head of School.

Revised and amended-May 2019.